17 December 2024 11.1-13/24/2825-1

**Ref.: Project application “Developing communication between South-Estonian and North-Latvian dance communities / Let's dance”**

Dear Mrs Tiia Must,

The Joint Secretariat received the Request for Changes No 1 to project “Let's dance “, submitted by the lead partner on 16 December 2024. The request relates to the following changes in the budget of partner **PP2 NGO Association "TRADITIONAL CULTURE INITIATIVE CENTER "KasTe"":**

1. **To increase** the budget in Latvian **staff hours from 1 hour to 100 hours**. That means the **budget** would increase **from 26 euros to 2 600 euros**.
2. The cost of staff **office and administrative costs** **from 3.90 to 390 euros.**
3. The cost of **travel and accommodation** would change **from 2.60 to 260 euros**.

In **total** this would increase the budget in staff costs from 32,5 euros to **3 250 euros.** To cover the increase the following changes are needed in the **cost category External expertise and services**:

1. **To reduce 3 000 euros** from accommodation costs in **forum meetings** in Latvia.
2. **To reduce 217,50 euros from catering costs in Latvia**.

**The Joint Secretariat has reviewed the request and approved the abovementioned changes on December 16, 2024.**

**Please make sure that respective changes are inserted in the project application form in the JEMS.**

Sincerely,

/signed digitally/

Ege Ello  
Head of the Managing Authority

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